PRECONSTRUCTION CERTIFICATE / PERMITS

RESIDENTIAL: NEW, ADDITIONS, REMODELING, AND ROOFING

APPLICATION RETURNED AND COMPLETED

IN ORDER TO OBTAIN A PRECONSTRUCTION CERTIFICATE OR PERMIT FOR CONSTRUCTION, NEW HOMES, UTILITY SHEDS AND GARAGES.

A STATE LICENSE IS REQUIRED WHEN YOU ARE BUILDING WHEN CONSTRUCTION IS VALUED OVER $75,000.00 OR MORE.

BUILDING PLANS ARE REQUIRED. WE HAVE AVAILABLE THE REQUIREMENTS FOR DRAWING UP YOUR PLANS FOR THE W. P. GOV. PERMITTING OFFICE., PLEASE REQUEST A COPY.

WE REQUIRE A FLOOR PLAN AND A PLOT PLAN SHOWING LOCATION OF BUILDING AND PROPER SET BACKS, ALSO SHOWING THE DRIVEWAY LOCATIONS. YOU MUST GET THE SIZE OF YOUR CULVERTS FROM OUR PUBLIC WORKS DEPT. IF THE DRIVEWAY COMES OFF OF STATE HIGHWAY, YOU WILL HAVE TO CONTACT THEM FOR PERMIT FOR YOUR DRIVEWAY.

YOU WILL NEED THE LICENSE CONTRACTORS NAME AND LICENSE NUMBER.

EXEMPTION FROM LICENSURE ------WHEN YOU ARE THE GENERAL BUILDING CONTRACTOR, AND WILL MAINTAIN THE HOUSE AS YOUR PERSONAL RESIDENCE, AND YOU HAVE NOT BUILT ANOTHER HOUSE WITHIN THE PAST YEAR.----**FORMS AVAILABLE.**

WHEN YOU ARE LEASING THE PROPERTY TO BUILD ON, WE MUST HAVE A COPY OF YOUR LEASE SHOWING THE PLOT PLAN WITH BUILDING SET BACKS AND DRIVE WAYS LOCATED ON YOUR PLAN.

YOUR ADDRESS IF NEEDED WILL BE ISSUED AT THE TIME YOU RECEIVE YOUR PERMIT.

ZONING CLASSIFICATION AND FLOOD ZONE CLASSIFICATION WILL BE FURNISHED WHEN PERMIT IS ISSUED.

WE WILL NEED TO KNOW WHAT UTILITIES YOU WANT, PRIOR TO STARTING CONSTRUCTION, AND ESTABLISH ITS AVAILABLE LOCATION. (Please circle yes or no for the utilities you need)

WATERS YES OR NO, SEWER YES OR NO, & NATURAL GAS YES OR NO

(Before you apply for Electrical service you must have the permit from the TOWN OF FRANKLINTON.)

YOU ARE RESPONSIBLE FOR PAYING ALL YOUR TAP FEES AND DEPOSITS ON EACH UTILITIES YOU NEED, BEFORE YOU CAN GET YOUR PERMIT.

IT IS THE RESPONSIBILITY OF THE APPLICANT TO TAKE THE PRECONSTRUCTION PERMIT TO THE -----WASHINGTON PARISH GOVERNMENT PERMIT OFFICE, LOCATED AT 203 ELEVENTH AVENUE, FRANKLINTON, LA. 70438, PHONE 985 839 5456, WHERE YOU WILL APPLY FOR YOUR,---- PLAN REVIEW, AND ALL STAGES OF INSPECTIONS AND TO RECEIVE YOUR OCCUPANCY PERMIT AT THE TIME OF COMPLETION.

ANY QUESTIONS----PLEASE CONTACT THE TOWN OF FRANKLINTON CODE ENFORCEMENT DEPARTMENT. 985 839 3560

CODE ENFORCE, SEPT. 2014

PRECONSTRUCTION CERTIFICATE / PERMITS

COMMERCIAL: NEW, ADDITIONS, REMODELING, AND ROOFING

APPLICATION RETURNED AND COMPLETED

IN ORDER TO OBTAIN A PRECONSTRUCTION CERTIFICATE OR PERMIT FOR CONSTRUCTION, NEW HOMES, UTILITY SHEDS AND GARAGES.

A STATE LICENSE IS REQUIRED WHEN YOU ARE BUILDING WHEN CONSTRUCTION IS VALUED OVER $75,000.00 OR MORE.

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WE REQUIRE A FLOOR PLAN AND A PLOT PLAN SHOWING LOCATION OF BUILDING AND PROPER SET BACKS, ALSO SHOWING THE DRIVEWAY LOCATIONS. YOU MUST GET THE SIZE OF YOUR CULVERTS FROM OUR PUBLIC WORKS DEPT. IF THE DRIVEWAY COMES OFF OF STATE HIGHWAY, YOU WILL HAVE TO CONTACT THEM FOR PERMIT FOR YOUR DRIVEWAY.

YOU WILL NEED THE LICENSE CONTRACTORS NAME AND LICENSE NUMBER.

A LANDSCAPING PLAN WILL BE REQUIRED BEFORE YOU WILL GET YOUR PERMIT. THIS HAS TO BE DONE BEFORE YOU CAN GET YOUR OCCUPANCY SLIP.

YOUR BUILDING PLANS WILL HAVE TO BE SENT TO THE STATE FIRE MARSHALL OFFICE, FOR SAFETY AND HANDICAP REVIEW ONLY. WE MUST HAVE THE APPLICATION NUMBER BEFORE YOUR PERMIT CAN BE ISSUED. (Request a application form from us.)

WHEN YOU ARE LEASING THE PROPERTY TO BUILD ON, WE MUST HAVE A COPY OF YOUR LEASE SHOWING THE PLOT PLAN WITH BUILDING SET BACKS AND DRIVE WAYS LOCATED ON YOUR PLAN.

YOUR ADDRESS IF NEEDED WILL BE ISSUED AT THE TIME YOU RECEIVE YOUR PERMIT.

ZONING CLASSIFICATION AND FLOOD ZONE CLASSIFICATION WILL BE FURNISHED WHEN PERMIT IS ISSUED

YOU WILL NEED TO COMPLETE THE FRANKLINTON FIRE DEPARTMENT PREPLAN INFORMATION FORM

WE WILL NEED TO KNOW WHAT UTILITIES YOU WANT, PRIOR TO STARTING CONSTRUCTION, AND ESTABLISH ITS AVAILABLE LOCATION. (Please circle yes or no for the utilities you need)

WATERS YES OR NO, SEWER YES OR NO, & NATURAL GAS YES OR NO

(Before you apply for Electrical service you must have the permit from the TOWN OF FRANKLINTON.)

YOU ARE RESPONSIBLE FOR PAYING ALL YOUR TAP FEES AND DEPOSITS ON EACH UTILITIES YOU NEED, BEFORE YOU CAN GET YOUR PERMIT.

IT IS THE RESPONSIBILITY OF THE APPLICANT TO SEE ALL PARTS, FORMS & QUESTIONS ARE COMPLETED AND TURNED IN. YOU ARE REQUIRED TO TAKE THE COMPLETED PRECONSTRUCTION APPLICATION AND PERMIT TO THE -----WASHINGTON PARISH GOVERNMENT PERMIT OFFICE, LOCATED AT 203 ELEVENTH AVENUE, FRANKLINTON, LA. 70438, PHONE 985 839 5456, WHERE YOU WILL APPLY FOR YOUR,----PLAN REVIEW, AND ALL STAGES OF INSPECTIONS AND TO RECEIVE YOUR OCCUPANCY PERMIT AT THE TIME OF COMPLETION.

ANY QUESTIONS----PLEASE CONTACT THE TOWN OF FRANKLINTON CODE ENFORCEMENT DEPARTMENT. 985 839 3560

CODE ENFORCEMENT, SEPT. 2014

Pre - Construction & Site Location Application

Town of Franklinton
301 Eleventh Av.
Franklinton, La. 70438

- ☐ New
- ☐ Trailer
- ☐ Remodel
- ☐ Addition

For town use only:

Date Approved: _____

Permit Number: _____

Date of Application: _____

Last Name of Applicant	First Name of Applicant	Phone of Applicant

Address of Applicant (1)	Address of Applicant (2)

Last Name of Owner	First Name of Owner	Phone of Owner

Address of Owner (1)	Address of Owner (2)

Proof of Ownership	Builder	Do You Have Building Plans	Residental or Commercial

Fire Marshall Approval	Location of New Structure	Street Number	Class of Building

Lot Size	Sq Footage of Structure	Type of Construction	Stories	Estimated Cost of Building

Sub Division	Lot	Square	Zoning	Flood Zone	Electric Company

Floor Elevation	Certified By	Addition	Cost Of Permit

Electrician Name	Electrician License	Plumber Name	Plumber License

Description of Property

Other Comments

Signature of Applicant: _____ Date: _____

For Town of Franklinton: _____ Date: _____

AN ORDINANCE AMENDING SECTION 6-4.1(H) OF THE CODE OF ORDINANCES, TOWN OF FRANKLINTON, ESTABLISHING BUILDING PERMIT FEES

BE IT ORDAINED BY THE Board of Aldermen of the Town of Franklinton, Louisiana, in regular session convened, that Section 6-4.1(h) of the Code of Ordinances of the Town of Franklinton last amended by Ordinance No. 739, dated February 24, 1981.

(H) In order to obtain a building permit for new residential construction you must have a set of building plans, plat drawing showing street access, site location, contractor's name and state contractor license number. If property is located in a flood zone, per flood zone map, you must have a flood zone elevation certificate.

(A) Residential Rates:
New Construction and Additions - .08 per square foot (Minimum fee $50.00)
Renovations & Roofing - .05 per square foot (Minimum fee $50.00)
(Owner is required to remove all debris at his own expense)
Remodeling - $2.00 per $1,000.00 cost of remodeling (Minimum fee $50.00)
Shed, Storage buildings, pre-fab metal buildings., -.05 per square foot (minimum fee $25.00)
Mobile Homes - .08 per square foot(Minimum fee $50.00)
To relocate a mobile home inside the city limits from one location to another location fee is $50.00

In order to obtain a building permit for commercial construction you must have a set of building plans, including landscape plans, street access and parking specifications, sign location and dimensions, contractor name and state contractor license number, and approval from the State Fire Marshall's Office. If property is located in a flood zone, per flood zone map, you must have a flood zone elevation certificate.

(B) Commercial Rates:
New Construction and Additions - .10 per square foot - Minimum $100.00 fee
Renovations and Remodeling - .07 per square foot (Minimum fee $50.00)

In order to obtain a permit for a sign for a commercial business you must have location and dimensions of the sign. Fee for obtaining a sign permit will be based on size of sign.
Up to 9 square feet - $25.00
10 square feet to maximum 36 square feet - $50.00
Maximum height for signs is 25 feet.

Billboards are strictly prohibited inside the city limits of Franklinton.

Timber cutting permit is $100.00 inside the city limits of Franklinton. Owner or contractor is responsible for removal of all debris. It is the responsibility of the logging contractor to assure that streets and ditches are left in original condition. If not the cost of repair will be charged to the contractor.

This Ordinance is effective of July 1, 2006

Ordinance Introduced June 13, 2006

Ordinance Adopted June 27, 2006

_____
Earle R. Brown, Mayor

YEAS__5__

NAYS__0__

TOWN OF FRANKLINTON
301 Eleventh Avenue
Franklinton, Louisiana 70438

M. Wayne Fleming, Mayor

Phone 985-839-3569
Fax 985-839-3552

Aldermen

T. J. Butler, Jr.
John L. Daniel
Richard Dillon
Heath Spears
Brad Orman

REZONING APPLICATION PROCEDURES

1. APPLICATIONS ARE AVAILABLE FROM THE CODE ENFORCEMENT OFFICER.

2. ALL PARTS OF THE APPLICATION FORMS ARE TO BE FILLED OUT

3. WE MUST HAVE THE APPLICATION FOUR (4) WEEKS PRIOR TO THE PLANNING COMMISSION MEETING AND OR PUBLIC HEARING. (DATE AND TIME OF PUBLIC HEARING WILL BE GIVEN TO YOU WHEN APPLICATION IS RECEIVED.

4. THE TOWN OF FRANKLINTON WILL ADVERTISE IN THE ERA LEADER THREE CONSECUTIVE WEEK PRIOR TO PUBLIC HEARING.

5. A $100.00 FEE MUST BE PAID WHEN APPLICATION IS TURNED IN.

6. AFTER THE PUBLIC HEARING, THE PLANNING COMMISSION WILL MAKE A RECOMMENDATION TO THE BOARD OF ALDERMAN AT THE NEXT AVAILABLE REGULAR BOARD MEETING AND THEY WILL MAKE THE FINAL DECISION ON THE REZONING APPLICATION.

Town of Franklinton is an equal opportunity employer and provider.

TOWN OF FRANKLINTON

301 Eleventh Avenue
Franklinton, Louisiana 70438

Phone 985-839-3569
Fax 985-839-3552

M. Wayne Fleming, Mayor

Aldermen

T. J. Butler, Jr.
John L. Daniel
Richard Dillon
Heath Spears
Brad Orman

Date Received_____

REZONING APPLICATION

1. I (we) _____

2. of _____
Address Telephone Number

Hereby petition you to amend the zoning map of the Town of Franklinton, Louisiana, from.....

3. _____District to the _____District, the property described as follows, and show outlined in RED on the maps attached hereto, which are made a part of this application.

4. _____
address of property to be rezoned (municipal number and street name)

5. Property location (Advertising description) _____

_____

6. Description of property_____ _____ _____
Lot No. (s) Block/Square No. (s) Subdivision Name

Dimensions: Front_____, Sides_____ Rear_____

7. Existing use of property_____

8. Proposed use of Property_____

9. _____
Name and address of Owners of Record

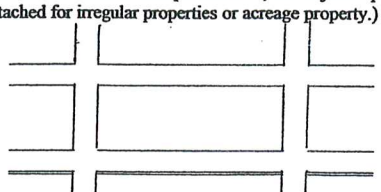
10. Signature of Owner_____

or Representative_____

_____
Address of Representative

APPLICATION MUST BE ACCOMPANIED BY PLANS IF FOR APARTMENTS OR COMMERCIAL

11. Indicate location, dimensions and use of area requested here; and adjacent property.
(Survey map must be attached for irregular properties or acreage property.)



This application must be in the hands of the planning Commission Secretary at least one week (seven days) prior to the meeting at which it will be introduced. Meetings are held on the **SECOND TUES. OF THE MONTH, 5:00 PM.** in the Municipal Building.

This case will be heard at the zoning commission Public Hearing of _____

NOTE: For assistance in filling out this application, call Town of Franklinton 985 839 3560

Council Public Hearing of _____

Zoning Commission Action_____

Council Action_____

$100.00 FEE WITH APPLICATION

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TOWN OF FRANKLINTON

301 Eleventh Avenue
Franklinton, Louisiana 70438

Phone 985-839-3569
Fax 985-839-3552

M. Wayne Fleming, Mayor

Aldermen

T. J. Butler, Jr.
John L. Daniel
Richard Dillon
Heath Spears
Brad Orman

Date Received_____

RE-SUBDIVISION APPLICATION

1. I (we) _____

2. of _____
Address Telephone Number

Hereby petition you to amend the planning map of the Town of Franklinton, Louisiana, from.....

3. _____Lots to _____Lots, the property described as follows, and shown outlined in RED on the maps attached hereto, which are made a part of this application.

4. _____
address of property to be Divided (municipal number and street name)

5. Property location (Advertising description) _____

_____

6. Description of property_____ _____ _____
Lot No. (s) Block/Square No. (s) Subdivision Name

Dimensions: Front_____, Sides_____ Rear_____

7. Existing use of property_____

8. Proposed use of Property_____

9. _____
Name and address of Owners of Record

10. Signature of Owner_____

or Representative_____

_____
Address of Representative

APPLICATION MUST BE ACCOMPANIED BY PLANS IF FOR APARTMENTS OR COMMERCIAL

11. Indicate location, dimensions and use of area requested here; and adjacent property.
(Survey map must be attached for irregular properties or acreage property.)

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

This application must be in the hands of the planning Commission Secretary at least Ten days (10 days) prior to the meeting at which it will be introduced. Meetings are held on the **SECOND TUES. OF THE MONTH, 5:00 PM.** in the Municipal Building.

This case will be heard at the planning commission Public Hearing of _____

NOTE: For assistance in filling out this application, call Town of Franklinton 985 839 3560

Council Public Hearing of _____

Planning Commission Action_____

Council Action_____

$100.00 FEE WITH APPLICATION

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Aldermen

T. J. Butler, Jr.
John L. Daniel
Richard Dillon
Heath Spears
Brad Orman

Date Received_____

VARIANCE APPLICATION

1. I (we) _____

2. of_____
Address Telephone Number
Hereby petition you to approve a variance of the Town of Franklinton, Louisiana, from.....

3. Description of variance applied for_____
_____located on the property described as follows, and show outlined in RED on the maps or plat attached hereto, which are made a part of this application.

4. _____
address of property where variance is applied for (municipal number and street name)

5. Property location (Advertising description) _____
_____

6. Description of property_____ _____ _____
Lot No. (s) Block/Square No. (s) Subdivision Name

Dimensions: Front_____, Sides_____ Rear_____

7. Existing use of property_____

8. Proposed use of Property_____

9. _____
Name and address of Owners of Record

10. Signature of Owner_____
or Representative_____

_____
Address of Representative
APPLICATION MUST BE ACCOMPANIED BY PLANS IF FOR APARTMENTS OR COMMERCIAL, and SIGNS

11. Indicate location, dimensions and use of area requested here; and adjacent property.
(Survey map must be attached for irregular properties or acreage property.)

_____ _____ _____
_____ _____ _____

_____ _____ _____
_____ _____ _____

This application must be in the hands of the planning Commission Secretary at least one week (seven days) prior to the meeting at which it will be introduced. Meetings are held on the **SECOND TUES. OF THE MONTH, 5:00 PM.** in the Municipal Building.

This case will be heard at the Planning and or zoning commission Hearing of _____

NOTE: For assistance in filling out this application, call Town of Franklinton 985 839 3560

Council Public Hearing of _____

Zoning Commission Action_____

Council Action_____

$100.00 FEE WITH APPLICATION

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